



Cooperative Development of Operational Safety and Continuing Airworthiness Programme COSCAP - SOUTH ASIA



International Civil Aviation Organization

21st STEERING COMMITTEE MEETING.

12-14 December, 2011.

Dhaka, Bangladesh

Recommendations and Conclusions:

The Steering Committee noted with deep regard the kind inputs given by Mr. Mokhtar A Awan, the Regional Director, ICAO Asia Pacific Office in his opening speech which was communicated by Mr. Fareed Ali Shah, Regional Officer Flight Safety. The speech proved extremely valuable in the sense that it gave a clear vision of global aviation safety program and the direction in which the South Asian states need to move ahead in the coming years. Fareed Ali Shah further elaborated the essence of the message in his two papers. One of the papers dealt with the concept of RASG and how to make it effective through the COSCAP-SA program.

The Regional Director's speech contained valuable Policy Guidelines for the States and future plans of the Regional Office to move forward by calling the first meeting of the Regional Aviation Safety Group- Asia Pacific and by involving all the stakeholders as partners made a lasting impression and was much appreciated.

1. DP-01-SCM-21: PROGRESS REVIEW

The Steering Committee noted the information provided in Discussion Paper DP-01 and expressed satisfaction with the progress made by the Programme in the year 2011. Additionally, the Steering Committee,

a) Urged the Members States to:

- 1.1 note and redress the shortcomings and difficulties faced by the programme office in delayed communication, difficulties with gratis travel, non commitment to facilitate the AWP, absence of State inputs on Mission reports, delayed payment of state contributions;
- 1.2 assign due priority to each of the Programme objectives and associated activities depending on the needs of Majority of Member States, if such activities are to be implemented at different rate of pace;
- 1.3 consider whether there is any need to revise/amend the Programme Objectives in the Programme Document and intended activities, to meet the current needs and inform the Programme Office urgently;
- 1.4 consider the proposal on the continuation of the project beyond 2012, as the project is coming to the end of its 3rd phase in December 2012, to provide comments expeditiously to the Programme Office so that the ICAO TCB may be approached for the new Project Document;

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- 1.5 provide a feedback within three (03) weeks in response to the mission reports submitted by Regional Experts through Programme Office within three (03) weeks of their missions. The Programme office shall also send a reminder to the state if no feedback is received within three weeks.

Directed the Programme Office to:

- 1.6 request feedback from the states on the proposal to extend the programme for another five years and amend the Programme Document accordingly so that it contains the proper perspective in view of the changes in the region;
- 1.7 request the ICAO TCB to prepare a Project Document for the continuation of the Project for another 5 years;
- 1.8 conduct a special Steering Committee Meeting to decide on the extension of the programme for another 5 years;

Requested ICAO to:

2. DP-02-SCM-21: PROGRESS REVIEW

The Steering Committee noted with satisfaction the information provided in Discussion Paper DP-02 and

a) Urged the Members States to:

- 2.1 provide data on “Country Specific Information” and Key Officials of CAA without further delay;
- 2.2 participate in the future take part at each APRAST meeting regularly and nominate suitably qualified personnel to participate in the APRAST Meeting
- 2.3 continuously monitor the implementation status of the SARAST and keep the Programme Office updated
- 2.4 coordinate with ICAO TCB for the payment of the honorarium of the National Coordinators from the COSCAP-SA Fund
- 2.5 ensure the provision of issuing Gratis Tickets to the Regional Experts on official travel;
- 2.6 examine the AWP 2012 and provide feedback to the Regional Programme Coordinator within one week
- 2.7 make the National Counterparts available during the visit of the Regional Experts;
- 2.8 review, if necessary, the Terms of Reference of the National Aviation Safety Team to make it more effective with the participation of the stake holders;
- 2.9 avail the training facilities within the member states that are provided free of cost for better harmonization of training facilities;
- 2.10 take part actively in the South Asian Regional Initiatives (SARI)

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- 2.11 complete the development and implementation of the State Safety Programme (SSP) and Safety management System (SMS)
- 2.12 share with India the knowledge the Implantation methodology of the SSP;
- 2.13 to submit an implementation plan to ICAO on the English Language Proficiency Requirement, if not done so;

3. DP-03-SCM-21: REVIEW of the 4th ARAST and 12th SARAST Meetings:

The Steering Committee Meeting noted with satisfaction the activities of the programme on the closure of some of the identified South Asia safety Issues (SASI) and urged the member states to:

- 3.1. consider the amending the Terms of Reference of the SARAST in view of the replacement of the ARAST with APRAST
- 3.2. send suitably qualified personnel to attend the APRAST meeting;

Directed the Programme Office to:

- 3.3. gather information from ICAO related to USOAP data results related to protocol questions and share with the member states;
- 3.4. examine the ICAO Requirements (Manual of Prevention of Runway Incursions) for the establishment of the runway safety teams;
- 3.5. draft Advisory Circulars for consideration by Member Administrations to heighten the awareness and risk related to Work Cards and Shift Changes;
- 3.6. support SSP development and SMS implementation through provision of training courses

4. DP-04-SCM-21: REVIEW of the Recommendations of the 5th National Coordinator Meetings:

The Steering Committee noted with satisfaction the proceedings of the 5th National Coordinator's Meeting and urged the states to:

- 4.1. consider clearing the outstanding contributions at the beginning of each calendar year
- 4.2. appoint the National Coordinator of COSCAP-SA as a member of the National Aviation Safety Team
- 4.3. take part regularly in the APRAST meetings regardless of the place where the meeting is conducted;
- 4.4. utilize the South Asian Regional Initiatives (SARI) assistance for the harmonization of the Maintenance Rules in the region;

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- 4.5. to provide to the Programme Office the training requirements well in advance so that the state requirement could be taken care of in detail;
- 4.6. provide appropriate appointment letters in favour of the National Coordinators and dispatch to the Programme Office for further coordination with the ICAO TCB.

Directed the Programme Office to:

- 4.7. undertake steps with ICAO TCB so that the honorarium for the National Coordinators could be paid without any delay;
- 4.8. provide assistance in the post audit activities of the member states
- 4.9. incorporate the training needs of the member states in the Annual Work Plan

5. DP-05-SCM-21 STATUS OF HARMONIZATION OF SOUTH ASIAN REGIONAL INITIATIVES:

The Steering Committee noted with satisfaction the progress made by the South Asian Regional Initiatives and urged the states to:

- 5.1. note the activities planned in the SARI Work Plan for the year 2012;
- 5.2. actively take part in the SARI activities;
- 5.3. note the lack of human and other resources being the main hindrance in the development of SARI in the region;
- 5.4. fully utilize the SARI activities in the region.

Directed the Programme Office to:

- 5.4. closely monitor and support the initiatives of the South Asian Regional Initiatives in the region;
- 5.2. ensure the involvement of the National Coordinators for the active participation of the state in the SARI activities.

6. DP-06-SCM-21 Review of the AWP 2011 and Presentation of the AWP 2012

The Steering Committee noted with satisfaction the information provided in the discussion paper DP-06 and urged the member states to:

- 6.1. approve the Annual Work Programme 2012 for the COSCAP-SA;
- 6.2. adhere to the extent possible to proposed dates of the missions in the AWP 2012;
- 6.3. make optimum use of the Programme activities by active participation.



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Directed the Programme Office to:

- 6.4. adjust the technical missions in the states considering the difficulties faced to accommodate the missions during state festivals;
- 6.5. adjust the Airworthiness missions to the extent possible as per the Project Document.

7. DP-07-SCM-21 Programme Budget 2012

The Steering Committee noted with satisfaction the information provided in the discussion paper DP-07 and urged the member states to:

- 7.1. to contribute to the Programme in full as agreed, and of the necessity of continuing the Programme without curtailing any of its planned activities.
- 7.2. settle financial contributions as early as possible but not later than the 3rd quarter of each year.
- 7.3. consider the extension of the Programme for another five years beyond 2012;
- 7.4. settle the discrepancies in the expected and paid contribution of Maldives after receiving the due request from Maldives;

Directed the Programme Office to:

Coordinate separately with each States to settle the post payment adjustments arising out of the bank transactions and any other such issues, and

Requested the Partners to continue their contributions in kind and the Donors to continue their generous contributions to the Programme.