

November 2, 2018

Dear Sir/Madam,

Subject: 27TH MEETING OF THE COSCAP-SA STEERING COMMITTEE MEETING ISLAMABAD, PAKISTAN

On behalf of Chairperson of COSCAP-SA, Mr. Hussain Jaleel, I am pleased to invite you and/or your representative to the 27th COSCAP SA Steering Committee Meeting (SCM), which will be held at the Serena Hotel in Islamabad, Pakistan on January 29-31, 2019. Please find included in this invitation, the Provisional Agenda.

Members States and/or invitees wishing to submit Discussion or Information Papers are requested to submit them at least three (3) weeks prior to the Steering Committee meeting date. Suggested topics for presentations could relate to recent safety initiatives implemented by your State and/or best practice(s) developed by your organization that may be of interest to COSCAP-SA Members.

Should you wish to make a presentation(s) please inform Capt. Marie Zubryckyj, at marie.zubryckyj@coscap-icao.org so that the necessary arrangements can be confirmed. Note: All papers must be submitted no later than **January 7th, 2019.**

The duration of the SC meeting will be three days long, which includes half a day for sight seeing. The *general session* will begin on the first day at 0900 am, and end at the end of the afternoon of the second day at 1600 hrs. There will also be a morning *closed-door session* in the morning of the third day. Details of the programme will be submitted at a later date.

In addition, specifics regarding the venue, hotel accommodations and registration will also be provided at a later date once all details have been finalized.

Lastly, I would like to thank you for your support and participation, and look forward to the productive discussions that will no doubt result from our 27th COSCAP-SA Steering Committee meeting.

With warm regards and best wishes.

Yours truly,



Capt. Marie Zubryckyj

On behalf of Mr. Hussain Jaleel

Executive Chairperson of COSCAP SA

27th Meeting of the Steering Committee of COSCAP-SA

29-31 January 2019

**Provisional Agenda for the 27th COSCAP SA SCM**

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| **SN.** | **Subjects** |
| 1 | Inaugural Session Opening Remarks |
| 2 | Self-Introduction by Participants |
| 3 | Adoption of Agenda |
| 4 | Review of Record of Discussions – 26th Steering Committee Meeting |
| 5 | COSCAP-SA Programme Progress Report |
| 6 | Safety Team Reports |
| 7 | COSCAP SA Work Plan 2019 - 2020 |
| 8 | Contributions and Budget |
| 9 | SACBM Project |
| 10 | ICAO Updates |
| 11 | Presentations from Invitees |
| 12 | Any other matters |
| 13 | Closure |