



Attachment B

25th Meeting of the COSCAP-SA Steering Committee (SCM)

Joining Instruction

1. Place and time of the Meeting

1.1 The 25th Meeting of the COSCAP-SA Steering Committee (SCM) kindly to be hosted by Maldives Civil Aviation Authority will be held at the Paradise Island Resort. The meeting will commence at 0900 Hrs on 19 July 2016. Please note that the first day (July 19th) is reserved as a closed-door session for COSCAP SA Member States DGCA's only. July 20 and 21 will be open to all participants except for the final session which will also be a closed Door session for DGCA's.

1.2 The Paradise Island Resort is a 5 star resort which is located at North Male' atoll, 9.6 km away from the Ibrahim Nasir International airport. Transportation instructions are addressed in paragraph 5.2 below.

2. Registration of Participants

2.1 Participants (general) are requested to register at outside of Paradise Island Conference Room between 0830 and 0900 on the opening day of 20 July 2016. Badges and information booklets will be handed out during registration session. All the participants are requested to wear their badges during the entire meeting period for easy identification.

DGCA's and/or their State representatives may register between 0830 and 0900 on the DGCA Closed Door day of 19 July 2016.

3. Officers and Secretariat concerned with the Meeting

3.1 Any questions concerning the venue may be addressed to Simana Rasheed (simana@caa.gov.mv).

3.2 The daily meeting service is the responsibility of Simana Rasheed (Project Officer, Maldives CAA) who can be reached by dialling (+960) 7911986.

4. Passport, visa and customs

4.1 Foreign nationals entering the Maldives are granted a free thirty-day visit visa on arrival. It is, however, recommended all delegates complete the registration form as soon as possible and return it so that the Maldives CAA may coordinate with immigration authorities to make the entry process smooth.

5. Hotel reservations, and transportation for arrival and departure

5.1 Information giving the details of the address, contact numbers, special discounted rates, etc. of the hotels are provided. We can make the reservation on your behalf provided you indicate your hotel reservation request in the registration form. We recommend early registration for those guests that wish to stay at Paradise Island, as it is a popular resort. The website for Paradise Island is: <http://www.paradiseislandmaldives.net>. The special rate for participants will start at USD \$214.0 for single and \$222.0 for double occupancy.

5.2 Participants staying at Paradise Island are required to make arrangements with the resort for transportation from the airport to the resort. There may be a transfer charge.

5.3 The CAA Maldives will arrange transportation from airport to Male for participants that intend to stay in Male. There are many websites providing information in regards to hotel accommodations in Male. One of these sites is: <http://www.booking.com/city/mv/male.html>

5.4 A speedboat will be made available at 0800 in the morning of each conference day near the No. 4 Jetty of Male to transfer participants staying in Male.

6. The Maldives - Weather and Climate

Please consult this web site for information regarding weather and climate information. <http://www.meteorology.gov.mv/>