



# Cooperative Development of Operational Safety and Continuing Airworthiness Programme

(implemented under International Civil Aviation Organization)



## COSCAP – South Asia

24-Jun-08

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Chairman and Steering Committee Member – COSCAP-South Asia,

Dear Sir,

### **MEETING OF THE NATIONAL COORDINATORS OF COSCAP-SOUTH ASIA** **21<sup>ST</sup> -22<sup>ND</sup> AUGUST 2008, THIMPU – BHUTAN**

I am pleased to extend a cordial invitation through you to the National Coordinator, whom your administration has kindly designated for the internal coordination of matters connected with COSCAP-South Asia, to attend the abovementioned meeting which the Director General of Civil Aviation, Department of Civil Aviation, Bhutan has kindly consented to host in Thimpu, Bhutan on 21<sup>st</sup> - 22<sup>nd</sup> August 2008.

The Agenda and the Programme of the meeting are enclosed for your information. You would observe that the proposed meeting would be of immense importance to each Member State, not only to have a closer look at on both the on-going work and planned activities for the future and interaction with the Programme Staff but also to help each member administration better prepare for the forthcoming 18<sup>th</sup> SCM in Islamabad from 14<sup>th</sup> -17<sup>th</sup> October 2008, to achieve the optimum benefits from the Programme.

Hence I wish to earnestly solicit you to kindly ensure participation of the National Coordinator of your administration at this meeting, which would be key to the success thereof. In an effort to reduce the financial burdens to the respective Member Administrations and encourage participation of all National Coordinators at this meeting, the COSCAP-South Asia will defray the cost of per diem of each National Coordinator during the meeting period in accordance with the applicable rules and procedures laid down in the COSCAP-South Asia IF&AP Manual. However, it would be the responsibility of the respective Member Administration to organize return air passage for their National Coordinator.

The DCA – Bhutan would be pleased to assist the participants to make necessary hotel reservations, should they need such assistance. I shall thank you to kindly inform this office at your earliest regarding participation of your administration at this meeting.

Yours faithfully,

Regional Programme Coordinator,  
**COSCAP – South Asia**  
c.c. – National Coordinator