



September 25th, 2017

Dear Sir/Madam,

**Subject: 26TH MEETING OF THE COSCAP-SA STEERING COMMITTEE MEETING
KATHMANDU, NEPAL – JANUARY 9-11, 2018**

On behalf of Executive Chairperson of COSCAP-SA, Mr. Hussain Jaleel, I am pleased to invite you and/or your representative to the 26th COSCAP SA Steering Committee Meeting (SCM), which will be held in Kathmandu, Nepal on January 9-11, 2018. Please find included in this invitation, the Provisional Agenda.

Members States and/or invitees wishing to submit Discussion or Information Papers are requested to submit them at least three (3) weeks prior to the Steering Committee meeting date. Suggested topics for presentations could relate to some of the challenges associated with the implementation of risk based oversight for your State or a best practise developed by your organization that may be of interest to COSCAP-SA Members.

Should you wish to make a presentation(s) please inform Capt. Marie Zubryckyj, at marie.zubryckyj@coscap-icao.org so that the necessary arrangements can be confirmed. Note: All papers must be submitted no later than **December 22, 2017**.

The duration of the SC meeting will be two and a half days long. There will be a one-hour *closed-door session* in the morning of the first day and a three-hour *closed-door session* in the morning of the third day. The *general session* will begin mid morning on the first day, and end at the end of the afternoon of the second day. Details of the programme will be submitted at a later date.

In addition, specifics regarding the exact venue, hotel accommodations and registration will also be provided at a later date once all details have been finalized.

Lastly, I would like to thank you for your support and participation, and look forward to the productive discussions that will no doubt result from our 26th COSCAP-SA Steering Committee meeting.

With warm regards and best wishes.

Yours truly,

Capt. Marie Zubryckyj
On behalf of Mr. Hussain Jaleel
Executive Chairperson of COSCAP SA

26th Meeting of the Steering Committee of COSCAP-SA
9-11 January 2018

Provisional Agenda for the 26th COSCAP SA SCM

SN.	Subjects
1	Inaugural Session Opening Remarks
2	Self-Introduction by Participants
3	Adoption of Agenda
4	Review of Record of Discussions – 25 th Steering Committee Meeting
5	COSCAP-SA Programme Progress Report
6	Safety Team Reports
7	COSCAP SA Work Plan 2018 - 2019
8	Contributions and Budget
9	SACBM Project
10	Future of COSCAP SA
11	ICAO Updates
12	Presentations from attendees
13	Any other matters