

**27th COSCAP SA SCM
ISLAMABAD, PAKISTAN
JANUARY 29-31, 2019**

VENUE/ LIST OF HOTELS/SECURITY/VISA INFORMATION

VENUE: The Venue of the meeting will be Kehkashan Hall, Islamabad Serena Hotel and will start at 0900 am on January 29, 2019. Registration will start at 0800 am near the entrance of the hall.

There will be a “**Meet and Greet**” dinner the night before on **January 28th, 2019**. For this, invitees are kindly requested to present themselves at the Serena Hotel lobby at 1830 for transportation to the dinner venue. Note that the PCAA will arrange transportation from your hotel to the Serena hotel accordingly.

HOTELS: Attached is a list of hotels (including the venue hotel) in proximity of the venue (Serena Hotel).

Note that the **corporate rates (highlighted in yellow)** have been secured for this event at all hotels. You will need to fill up a Guest booking form (attached) in order to secure the corporate rates accordingly. Once you fill up the form, please email it to the PCAA, Attention Mr. Sipra:

- 27SCM@caapakistan.com.pk (primary email)
- 27SCM.Pakistan@gmail.com (alternate email)

Note: if possible, it is recommended that guests stay at the Serena Hotel (Venue). Also, please circle on the form YES or NO if you wish to attend the Meet and Greet dinner on January 28, 2019.

LOGISTICS FOR PICK AND DROP FROM/TO AIRPORT: Please ensure that you fill up the above mention Guest booking form with the **flight details** so that the PCAA can manage your transportation from and back to the airport.

TRANSPORTATION TO AND FROM HOTELS: PCAA will manage transport for all guests from Hotel to venue and back.

SECURITY: Islamabad is a capital city of Pakistan and is continuously monitored through a system "Safe City Project". Safe City Project was envisioned to introduce Technology led policing to make the security of Capital City as a model of excellence. Under the project, Intelligence Video Surveillance and Vehicle Management System Cameras are installed in Islamabad with Automatic Number Plate Recognition facility (you can see further details and videos on <http://islamabadpolice.gov.pk/ipwe/safecity> website). This event will be held in Islamabad Serena Hotel, which is considered as safe venue.

Moreover, PCAA has already taken steps for providing dedicated security to the participants of this meeting and has already requested the Ministry of Interior for the provision of following:

- a) Deployment of Law Enforcement Agencies (LEAs) en-route on the airport on the arrival and departure of 27th SCM Meeting participants.
- b) Deployment of LEAs in and around the hosting site i.e. Islamabad Serena Hotel.
- c) Availability of LEAs during sightseeing or any other recreational activities arranged for the participants.

VISA: Please contact **Mr. Sipra** at the above email addresses to obtain a **Letter of Invitation** in order to facilitate VISA requirements. Please do so as soon as possible in order to avoid delays.

Any questions in regards to the Venue, hotels, security and VISA arrangements can be directed to **Mr. Sipra** at the above email addresses.

Thank you!

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